



Commonwealth of Massachusetts Board of Library Commissioners

648 Beacon Street • Boston, Massachusetts 02215

June 7, 2001

Sue Koronowski
Lynnfield Public Library
18 Summer St.
Lynnfield, MA 01940-1837

Dear Sue Koronowski,

Thank you very much for participating in the FY2000 - 2001 Application Round for funding for General Construction under the Massachusetts Public Library Construction Program. The Board of Library Commissioners and its staff very much appreciate the time and effort that went into the completion of an application for this program.

The Board met on June 7, 2001 to make provisional awards and waiting list placements. I regret to inform you that the project as submitted does not meet the Board criteria for funding at this time, based on the evaluative criteria as cited in the Code of Massachusetts Regulations 605 6.08 (6). (A copy of the full CMR 605 relating to the Massachusetts Public Library Construction Program is attached).

We encourage the Lynnfield Public Library to submit a revised application by December 13, 2001 (605 CMR 6.09 (8)). We are prepared to provide any assistance that you may require to complete this process successfully.

You will receive more information about this process in the next few weeks, along with assistance in preparing your revised application. Additional information, along with comments of the Review Team, can be provided to you on an individual basis by Patience Jackson of the MBLC staff, who is also available to work with you as you move forward.

Sincerely,

A handwritten signature in blue ink, appearing to read "Keith Michael Fiels".

Keith Michael Fiels
Director

\$86 Million in Construction Grants Approved

Thursday, June 7, 2001 was a great day for public libraries across the Commonwealth as the Massachusetts Board of Library Commissioners (MBLC) approved 46 projects for Construction Grants in the 2000-2001 Grant Round.

Ten of these projects were awarded grants for a total of \$16,689,593, with the remaining 36 put on a ranked waiting list to receive their grants as soon as further money becomes available.

In making the announcement, Commissioner **Deborah Hill Bornheimer**, Board Liaison for Construction, said, "Each and every project is a gem. Each and every project will enhance the life and civic spirit of its community. It is very sad and exasperating to us that we have such fine municipal projects before us and so few funds at hand." She went on to say, "Do not lose one forward moment in your quest for a new library. Opportunities await us to get the wait list funded. We can make it happen."

"Each of the proposals received both technical and programmatic review," said **Robert Maier**, MBLC Deputy Director and Head of Library Development. The applications were divided among eight review groups organized by population, and each review group read, scored and ranked seven or eight proposals. The review groups consisted of five voting reviewers (one out of state librarian and one Massachusetts librarian familiar with library building projects, one non-librarian familiar with library building projects, one architect, and one MBLC staff member outside the construction program) and two non-voting MBLC staff members. The architect was required to visit the site of each project before the review meeting. The reviewers then discussed each application and determined a final score and ranking of the proposals based on the following evaluative criteria as stated in the regulations (605 CMR 6.08 (6)) application and review sheet: General Overview, Project Information, Needs Assessment, Planning Process, Building Program and Its Relation to Project, Project Design, Financial, Site and Exterior Design, Library Services (Adult, Children, Staff Member, and Custodian), and Overall Assessment.

The 10 projects awarded grants are:

- Blackstone Public Library, \$1,918,676
- Bradford M. Field Memorial Library in Leverett, \$694,647
- Chicopee Public Library, \$2,779,341
- Chilmark Public Library, \$1,101,880
- Graves Memorial Library in Sunderland, \$1,079,272

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Construction Grants Approved *continued from page one*

- Levi Heywood Memorial Library in Gardner, \$2,586,043
- Palmer Public Library, \$1,663,800
- Provincetown Public Library, \$1,878,456
- Rowley Public Library, \$1,292,888
- Russell Memorial Library in Acushnet, \$1,694,590

The 36 public library projects wait listed, are listed here in order.

1. Paul Pratt Memorial Library in Cohasset, \$1,529,552
2. Ritter Memorial Library in Lunenburg, \$1,782,563
3. Norfolk Public Library, \$2,048,218
4. Uxbridge Free Public Library, \$1,962,334
5. Canton Public Library, \$2,585,569
6. Watertown Free Public Library, \$2,972,408
7. Berlin Public Library, \$964,291
8. Joseph H. Plumb Memorial Library in Rochester, \$1,724,914
9. Merrimac Public Library, \$1,673,741
10. Lakeville Public Library, \$1,692,489
11. Upton Town Library & Taft Public Library in Mendon-Upton, \$4,763,010
12. North Adams Public Library, \$1,691,370
13. Moses Greeley Parker Memorial Library in Dracut, \$2,490,245
14. Leominster Public Library, \$3,021,441
15. Ashby Free Public Library, \$1,404,117
16. Boylston Public Library, \$1,646,139
17. Rutland Free Public Library, \$200,000
18. Wheeler Memorial Library in Orange, \$1,720,653
19. Maynard Public Library, \$2,098,004
20. Ashland Public Library, \$2,020,277
21. Wellesley Free Library, \$3,182,773
22. New Salem Public Library, \$286,530
23. Haston Free Public Library in North Brookfield, \$1,257,173
24. Flint Public Library in Middleton, \$2,390,053
25. Mason Public Library in Great Barrington, \$1,407,052
26. Amesbury Public Library, \$2,494,352
27. Needham Free Public Library, \$3,043,503
28. Oak Bluffs Public Library, \$1,590,646
29. Mattapoisett Free Public Library, \$1,575,662
30. Georgetown Peabody Library, \$1,644,694
31. Northborough Free Library, \$2,171,949
32. Montague Public Libraries/ Carnegie Library, \$1,810,018
33. Seekonk Public Library, \$3,031,130
34. Harvard Public Library, \$2,492,232
35. Thayer Public Library in Braintree, \$200,000
36. Framingham Public Library, McAuliffe Branch, \$1,654,493



Meeting Report

#12

GD Project # 117

Project: Lynnfield Public Library

Date: August 6, 2001

Location: Library

*Attendees (A) and
Distribution (D):*

(A)	(D)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Patience Jackson, MBLC
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Anne Larsen, MBLC
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sue Koronowski, Library Director
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Seavy Bowdoin, Library Trustee
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Dale Gienapp, Project Manager, Gienapp Design (GD)

1. Purpose of Meeting

1.1 To hear the MBLC's comments on the grant application. The project was placed on the 'resubmit' list rather than approved and ranked for a project award.

2. General

2.1 The MBLC reviewed their concerns with the project as proposed. The comments were generally broken into three categories: 1) Site and Project Issues, 2) Application Documentation and 3) Design Concerns.

2.2 The limited size of the site and the lack of any parking are the primary deficiencies in the submittal. The MBLC suggests a new site or acquiring adjacent land is probably needed to correct these deficiencies.

2.3 Lynnfield has a lower priority need than many other communities based on the Library square footage per capita.

2.4 There is concern it will be a difficult building to supervise. Specific areas are:

2.4.1 The new Genealogy Room

2.4.2 The fiction area 'behind' (north) the existing elevator and toilets.

2.4.3 Second floor mezzanine.

2.5 The MBLC indicates the elevator, toilets and circulation office will likely need to be demolished to correct the visibility and operational concerns. GD noted these were improvements made in 1990 and viewed by the Town as too new to remove.

3. Site and Project

3.1 The MBLC is concerned that the proposed building will fully occupy the existing site. The building requires variances for the yard set backs - there is no opportunity for future expansion.

- 3.2 The existing building is already a culmination of 3-4 building additions and renovations. This has resulted in a layout with sacrifices to efficiency and operations. The MBLC believes a more substantial 'gut' renovation or demolition of the 1964 addition is needed to make the building function properly.
- 3.3 The MBLC questioned whether the project should call for demolition of the entire building except the 'original' schoolhouse and construct a new building.
- 3.4 The MBLC feels the existing site does not offer a workable solution for parking. They are concerned the Town lot is already too utilized to provide for the Library. Better documentation in the application would be helpful but is still of marginal impact.
- 3.5 The MBLC was disappointed there are not private funds contributing to the project. Typically projects have 10% raised in private funds. Typically F&E funds are raised privately.
- 3.6 The MBLC was unclear if the Children's Collection was increasing.

4. Application

The MBLC noted issues with the application that should be corrected or augmented.

- 4.1 The Program copy was missing pages 34-37, 46, 47, 54 and 55.
- 4.2 The MBLC did not understand the previous Town votes as a preference to stay in the existing building. The documentation should be clarified and explained.
- 4.3 The previous engineering reports were not summarized and explained. All previous reports may not have been provided.
- 4.4 There should be more evidence supporting the community's needs.
- 4.5 There should be more evidence of community input.

5. Design Issues

- 5.1 The MBLC indicated the handicapped accessible parking needs to be shown.
- 5.2 The MBLC believes the 'sculptural stair' is placed where it will obscure visual patterns. It should be to the side.
- 5.3 There needs to be a dedicated children's toilet.
- 5.4 The toilets in the Program Room will not function.
- 5.5 The Young Adult area is not well enough defined. It is too blended with the Children's Area.
- 5.6 The Children's desk and Children's Librarians office should be arranged for better visibility and convenience.
- 5.7 There needs to be a PAC computer on the second floor.
- 5.8 The MBLC believes the path to the children's area is not direct enough.
- 5.9 The basement area should be labeled 'storage' rather than 'Periodical Storage'.

6. Next Steps

- 6.1 The Library and Trustees will meet to review the course of action; whether to revise the design and application or to wait for another grant round.

**Gienapp Design
Associates**

175 Andover Street
Suite 302
Danvers, MA 01923

6.2 The resubmission deadline is ±December 13, 2001. If the project is to be resubmitted the work for the revised application/design needs to commence.

This Meeting Report documents the discussion as understood by the author, who should be notified of any errors or omissions. Unless the writer is notified otherwise, the Report is presumed to be correct.

Sincerely,



Dale Gienapp, AIA
Gienapp Design Associates

cc. See Attendees and Distribution

encl.

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Suite 302
Danvers, MA 01923